

HUBBARD COMMUNICATIONS OFFICE  
1812 19th Street, N. W.  
Washington9, D. C.

HCO POLICY LETTER OF AUGUST 13, 1959

LTD--  
HCO SECS  
ONLY

(Addition to HCO Policy Letter of  
August 10, 1959)

Reports required from HCO Secretaries

It should be noted that the headings listed on HCO Policy Letter of August 10, 1959 are in order of importance. Promotion and Dissemination come first in importance, then Financial, then Effectiveness of Service, and lastly the General State of the Organization Departments and Special Programs.

PETER HEMERY  
HCO COMMUNICATOR WW

PH:BRB;mg;rsh